

## **ICCASA Certification Mark– Reference and Use**

### **1. Purpose and Scope**

This document sets out the conditions for ICCASA Certified Clients to use in relation to the Industry Compliance and Certification Authority of South African (Pty) Ltd (ICCASA) Certification Mark or reference to the ICCASA certification. These regulations relate to the ICCASA Certification Mark (the "Certification Mark").

ICCASA will provide the Certified Client with the correct Certification Mark for use. ICCASA reserves the right to replace the Certification Mark by another Certification Mark at any time. Use of the Certification Mark is strictly limited to the Client whose management system has been successfully Certified by ICCASA.

The conditions contained in this document shall be met by all ICCASA Certified Clients using the ICCASA Certification Mark.

### **2. Definitions**

In these regulations:

2.1. "**Certification Body**" means ICCASA as a certification body that certifies the management systems of organizations across industries in accordance with the requirements ISO/IEC 17021-1:2015 - Conformity assessment - Requirements for bodies providing audit and certification of management systems.

2.2. "**Certificate**" means the certificate of registration and its schedule issued by the Certification Body specifying the scope of certification of the Client.

2.3. "**Certification Mark**" means the certification body's mark approved by the Certification Body and that may be referenced and used in accordance with this regulation by the Client whose management system has been successfully Certified.

2.4. "**Client**" means the organization/company to whom a certificate is issued.

2.5. "**Improper Use**" of the Certification Mark means any use which infringes on these regulations. It also means editing and counterfeiting of the Certification Mark.

### **3. General**

Once Certified, a Client is entitled to use the ICCASA Certification Mark and/or appropriate words in its reports, certificates, advertising/publicity material and stationery, in accordance with the rules as prescribed in this document.

### **4. General Format and Display of Certification Mark or Reference to ICCASA Certification**

4.1. The ICCASA Corporate Logo, as displayed below, is for the exclusive use of ICCASA and may NOT be used by any organization both Certified and non-Certified.



4.2. The ICCASA Certification Marks, obtainable from the ICCASA Certification Manager are designed for each specific scope of certification.

4.3. The Certification Mark or reference to certification may only be used once Certification has been granted.

4.4. The Certification Mark shall be used by the Certified Client only under the name or the registered trade name of the legal entity in which it holds certification.

4.5. The Certification Mark shall be displayed only in the appropriate format, proportion, colour and wording as detailed in this document.

4.6. A Certified Client shall only display the ICCASA certification number(s) or reference to ICCASA certification with the relevant ICCASA Certification Mark on reports or documents containing results covered by the scope of certification, in addition to all other requirements detailed in this document.

4.7. The ICCASA Certification Mark can only be used in combination with the Certified Client's logo, mark and/or name, and without being more prominent than that of the Client.

4.8. Use of logos, marks or names of other organizations on the same document shall not be used in combination with the ICCASA Certification Mark or in any other way which might imply that ICCASA has Certified those organizations.

4.9. A Client Certified in more than one scope may display the different scope Certification Marks together or may display only the appropriate Certification Mark to the audience targeted, accompanied by one or more of the appropriate certification numbers. Refer to 5.3.

4.10. An ICCASA Certified Client that holds certification in more than one scope shall ensure that it does not imply certification for any scope in which it is not Certified.

4.11. The ICCASA Certification Mark or reference to certification shall not be used to imply or create the impression that ICCASA approves their product, service or system.

4.12. A Certified Client shall, upon suspension of ICCASA certification, immediately cease to issue any materials displaying the ICCASA Certification Mark or containing references to ICCASA certification.

4.13. A Certified Client shall, upon termination of ICCASA certification, immediately cease distribution of all items on which the ICCASA Certification Mark, or any reference to ICCASA certification, is displayed.

## **5. Use of the Certification Mark**

5.1. The Client hereby agrees that:

(a) It will use the Certification Mark only in the manner prescribed herein.

(b) It will use the Certification Mark in relation to its scope of certification.

- (c) It will use the Certification Mark on its communication media in a way that creates no confusion regarding its scope of certification and other matters.
- (d) It will use the Certification Mark on stationery, letterheads, business cards, on advertising such as advertisements, displays, posters, web sites and on brochures in accordance as prescribed herein.
- (e) It will not use the Certification Mark on its goods or products (including services), packaging and labels, test or calibration certificates or training certificates.
- (f) It will not, during the period of validity of the Certificate or thereafter, register or attempt to register the Certification Mark or any imitation thereof, make or assert any claim of ownership to the Certification Mark and dispute the right of the Certification Body to authorize the use of the Certification Mark as provided herein.
- (g) It will, upon the suspension, withdrawal or cancellation of the Certificate, forthwith discontinue the use of the Certification Mark or any reference thereto and will not thereafter use any copy or imitation thereof.
- (h) In the case of a take-over or a merger, written permission from the Certification Body is required in order to transfer the right to use the Certification Mark.

5.2 Use of the Certification Mark does not absolve the Client from any liability imposed by law regarding the performance of its services and sales or distribution of its products.

### 5.3. Approved ICCASA Certification Marks for Use by Clients



## 6. Monitoring of Usage

6.1. ICCASA will during the period of validity of the Certification Mark at any time, conduct checks deemed necessary using the methods and frequencies indicated below. Checks will ensure that conformity to these regulations is also maintained.

6.2. The correct use of the Certification Mark is a contractual obligation and will be monitored at surveillance and recertification audits. Any misuse of the Certification Mark by the Client shall be reported as a non-conformity and consequently may result in suspension or withdrawal of the certification by ICCASA. ICCASA's considerations with respect to suspension or withdrawal will be as follows:

6.2.1. Inadvertent misuse: with this activity, the organization will be required to immediately withdraw the offending materials, or ICCASA will suspend certification until the misuse of the Certification Mark is rectified.

6.2.2. Repeated inadvertent misuse will not be tolerated by ICCASA and therefore will be cause for withdrawal of certification.

6.2.3. Fraud: with an activity considered premeditated on the part of the organization, ICCASA will withdraw certification immediately.

## **7. Penalties and Appeal**

In the case of improper use of the Certification Mark, ICCASA may immediately suspend or withdraw the certification and the right to use the Certification Mark. The Client may appeal the Certification Body's decision in accordance with the appeals procedure.

## **8. Confidentiality**

Unless otherwise agreed by ICCASA, the Client shall keep confidential all documents received from the Certification Body with the exception of the Certificate and these regulations.

## **9. Changes to the Legislation**

ICCASA complies with all national and international laws, regulations and standards in force concerning the right to use the Certification Mark or the conditions for obtaining said right. Notification of changes will be given to the Client and the Client will be obligated to apply any modifications resulting from these changes.

## **10. Changes to These Regulations Governing the use of the Certification Mark**

ICCASA reserves the right to amend and modify these Regulations at any time. It will give the Client written notification of all changes thereto and the Client will be obligated to apply such changes.